



YOUTH EMPOWERMENT SISKIYOU

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P.O. Box 1337, Yreka, CA 96097

530-841-0844

info@YESiskiyou.org

YouthEmpowermentSiskiyou.org

JOB DESCRIPTION

Youth Empowerment Siskiyou is a private non-profit agency that advocates for trauma-exposed, foster, and at-risk youth through a variety of direct service programs.

Youth Empowerment Siskiyou is an Equal Employment Opportunity Employer.

POSITION: Visitation Facilitator

HOURS: Approx. 32 hours per week

REPORTS TO: Program Manager

WAGE: \$20/hour

DESCRIPTION: This grant-funded position will work with the Supervised Visitation Program Manager in providing a safe, neutral accessible place for children to meet with their non-custodial parents or family members that is free of conflict and abuse.

RESPONSIBILITIES:

- Ensure the safety of children who have been exposed to domestic violence, abuse, neglect, parental drug use or other forms of trauma by:
- Supervising visits between children and non-custodial parents, including intervention and redirection as necessary
- Documenting all child and family interaction
- Reporting visit activities to Supervised Visitation Program Manager
- Referring custodial and non-custodial parents to community resources as appropriate
- Maintaining program and client files
- Maintaining visitation spaces
- Other duties as needed and outlined by the Supervised Visitation Program Manager or Executive Director
- Complete ongoing training including but not limited to supervised visitation, crisis prevention, and trauma-informed care

QUALIFICATIONS:

- Ability to pass background check
- Possession of valid driver's license, good driving record and reliable vehicle for travel
- Knowledge of principles of trauma-informed care
- Experience as a volunteer or supervising volunteers
- Experience supervising children
- Excellent verbal and written communication skills
- Excellent computer skills, including data entry, and familiarity with Google Docs and Microsoft Office, especially Word, Excel and PowerPoint



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- Ability to keep all client information confidential
- Ability to work independently
- Ability to maintain composure in stressful situations
- Ability to organize and prioritize various tasks